



**Growers & Distributors of Quality Products
Since 1884**

10 Pleasant Street Lexington, MA 02421
781 862 3900
www.wilsonfarm.com

APPLICATION FOR EMPLOYMENT

We are an Equal Opportunity Employer, dedicated to a policy of non-discrimination in employment on any basis including: race, color, religious creed, national origin, ancestry, sex, gender identity, age, criminal record (inquiries), disability, mental illness, retaliation, sexual harassment, sexual orientation, genetics, marital status, active military or veteran status.

"It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability." Wilson Farm, Inc. maintains full compliance with this law.

In order that your application may be properly evaluated, it is essential that all of the following questions be answered as fully as possible. Feel free to add any information which will help us to place you where you are best qualified. You are welcome to attach a resume. However, you are still required to complete this application in its entirety and provide your signature.

Please return your completed application to Wilson Farm's Human Resources Department. It will take a few days to review. What may happen next: You would interview with Human Resources and the appropriate department/hiring manager. If the interview is positive, then your references will be checked. We hope your qualifications will reflect our current needs both in skills and schedule. In which case, an offer of employment may be extended.

As a general rule, we will keep your application "active" for 60 days. You will be considered for any suitable position available during that period. If you wish to continue to be considered for future opportunities, you must contact the Human Resources department to request that your application be renewed.

EMPLOYMENT DESIRED:

NAME: _____ DATE: _____

POSITION YOU ARE APPLYING FOR: _____

Can you work? Full-Time Part-Time Temporary - Every Weekend? Yes No

Please indicate the hours you are available to work:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Are you presently employed? _____ If hired, how soon could you begin work? _____

NAME: _____

GENERAL INFORMATION:

Complete Present Address (*street, town, state, zip*): _____

Home Phone: _____ Cell Phone: _____ Email: _____

Have you ever applied to/worked at Wilson Farm before? Yes No If so, when? _____

Do you have any friends/relatives currently working for Wilson Farm? Yes No

Name: _____

How did you learn about Wilson Farm?

Our Website Employee Referral Walk-In/Customer Ad Agency

Job Board (please specify) _____ Social Media (please specify) _____

Other (please specify) _____

If you are under 18 years of age, can you furnish a work permit from your school? Yes No

In compliance with Federal Law, all persons hired will be required to verify identity and eligibility to work in the U.S., and to complete the required employment eligibility verification document form upon hire.

Are you legally authorized to work in the U.S.? Yes No (*Proof of eligibility will be required upon employment.*)

Do you have any obligation or commitments (school, courses, sports, part time jobs, membership in any civic or professional organizations, etc.) that would prevent you from completing your job or working overtime if necessary? (*Please exclude organizations, the name or character of which indicates: race, color, religious creed, national origin, ancestry, sex, gender identity, age, criminal record (inquiries), disability, mental illness, retaliation, sexual harassment, sexual orientation, genetics, marital status, active military or veteran status of its members.*) Yes No

If yes, please list: _____

Any pre-planned vacation we should be aware of? (*please provide dates*) _____

What is your hourly pay expectation? _____ (*Sunday hours worked are paid at 1.5 times your hourly rate*)

EDUCATION:

Education	Name and Location of School	Years Attended	Did You Graduate?	Subjects Studied
High School				
College				
Trade School/Other				

NAME: _____

WORK HISTORY:

Date of Employment (Month-Year) START: END:	Print Name of present or last employer _____ Complete address _____ Current Position _____ Duties _____ Name of last supervisor _____ Phone No. _____ Reason for leaving _____ May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Date of Employment (Month-Year) START: END:	Print Name of past employer _____ Complete address _____ Past Position _____ Duties _____ Name of last supervisor _____ Phone No. _____ Reason for leaving _____ May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Date of Employment (Month-Year) START: END:	Print Name of past employer _____ Complete address _____ Past Position _____ Duties _____ Name of last supervisor _____ Phone No. _____ Reason for leaving _____ May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

Have you ever been suspended, dismissed or forced to resign from employment? Yes No

If so, please explain: _____

Are you a party to any non-disclosure/non-compete agreement? Yes No
(If yes, please submit copy of agreement.)

ADDITIONAL SKILLS:

Please describe additional skills, training, or abilities you would like us to consider in evaluating your qualifications including experience as a volunteer.

NAME: _____

SUPPLEMENTAL INFORMATION:

Customer Service is the number one priority at Wilson Farm. What is your definition of customer service?

What do you think you will enjoy about working for Wilson Farm?

REFERENCES:

Wilson Farm has the right to conduct pre-employment background checks on all employees and at any time during their employment. Are you willing to participate in our background check? Yes No

Reference Name	Address	Business	Phone Number	Years Known

APPLICANT'S STATEMENT:

I understand that if I am hired, I will have to provide documentation that I am not an alien unauthorized to work in the United States pursuant to the immigration reform and control act of 1986. I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that receipt of this form neither indicates a position is open nor obligates this Company in any manner. Furthermore, I understand that, if hired, my employment is based upon mutual consent, does not constitute an agreement or contract and is for no definite period or duration and may, regardless of the state of payment of my wages or salary, be terminated at any time without prior notice or without cause. I also understand that this aspect of my employment may not change any individual written agreement, if one has been written, signed by the owner of Wilson Farm and myself. Please know that physical and/or other examinations may be required.

APPLICANT'S SIGNATURE: _____

DATE: _____